

Agenda for a meeting of the Executive to be held on Tuesday, 6 November 2018 at 10.30 am in Committee Room 1 - City Hall, Bradford

Members of the Executive – Councillors

LABOUR
Hinchcliffe (Chair)
I Khan
Ross-Shaw
Ferriby
Jabar
Farley

Notes:

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- If any further information is required about any item on this agenda, please contact the officer named at the foot of that agenda item.

From:

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To:

A. PROCEDURAL ITEMS

1. DISCLOSURES OF INTEREST

(Members Code of Conduct - Part 4A of the Constitution)

To receive disclosures of interests from members and co-opted members on matters to be considered at the meeting. The disclosure must include the nature of the interest.

An interest must also be disclosed in the meeting when it becomes apparent to the member during the meeting.

Notes:

- (1) Members may remain in the meeting and take part fully in discussion and voting unless the interest is a disclosable pecuniary interest or an interest which the Member feels would call into question their compliance with the wider principles set out in the Code of Conduct. Disclosable pecuniary interests relate to the Member concerned or their spouse/partner.*
- (2) Members in arrears of Council Tax by more than two months must not vote in decisions on, or which might affect, budget calculations, and must disclose at the meeting that this restriction applies to them. A failure to comply with these requirements is a criminal offence under section 106 of the Local Government Finance Act 1992.*
- (3) Members are also welcome to disclose interests which are not disclosable pecuniary interests but which they consider should be made in the interest of clarity.*
- (4) Officers must disclose interests in accordance with Council Standing Order 44.*

2. MINUTES

Recommended –

That the minutes of the meeting held on 11 September 2018 be signed as a correct record (previously circulated).

(Jill Bell - 01274 434580)

3. INSPECTION OF REPORTS AND BACKGROUND PAPERS

(Access to Information Procedure Rules – Part 3B of the Constitution)

Reports and background papers for agenda items may be inspected by

contacting the person shown after each agenda item. Certain reports and background papers may be restricted.

Any request to remove the restriction on a report or background paper should be made to the relevant Strategic Director or Assistant Director whose name is shown on the front page of the report.

If that request is refused, there is a right of appeal to this meeting.

Please contact the officer shown below in advance of the meeting if you wish to appeal.

(Jill Bell - 01274 434580)

4. **RECOMMENDATIONS TO THE EXECUTIVE**

To note any recommendations to the Executive that may be the subject of report to a future meeting. (Schedule to be tabled at the meeting).

(Jill Bell - 01274 434580)

NOTE

The following item is included on this agenda as an exceptions to the Forward Plan in accordance with the provisions of Paragraph 10 (General Exception to the Forward Plan) of Part 3D of the Constitution.

LEADER OF COUNCIL AND CORPORATE

(Councillor Hinchcliffe)

EDUCATION, EMPLOYMENT AND SKILLS PORTFOLIO & DEPUTY LEADER

(Councillor I Khan)

5. **OFSTED INSPECTION OF LOCAL AUTHORITY CHILDREN'S SERVICES (ILACS)**

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The report of the Chief Executive/ Strategic Director of Children's Services (**Document "Q"**) provides information about the OFSTED ILACS judgement published on 29 October 2018 and the action that the Council has taken and will take in response.

Recommended -

- (1) To note the outcome of the OFSTED inspection.
- (2) To note the plans to deliver rapid improvement and to offer support.
- (3) To refer the report to the Children’s Services Overview & Scrutiny Committee.
- (4) To request that the Portfolio Holder for Children’s Services work with officers to prepare a robust Improvement Plan with the voice of the child at its heart for the next meeting of the Executive in December 2018.
- (5) To invite the Chair of the Children’s Services Overview & Scrutiny Committee to join the formal Improvement Board.
- (6) To request that the Chief Executive identify an appropriate Improvement Advisor to work with the Council and to act as independent chair of the Improvement Board.
- (7) To refer the report to the Corporate Parenting Panel.

(Children’s Services Overview & Scrutiny Committee)

(David Walmsley - 01274 431241)

B. STRATEGIC ITEMS

LEADER OF COUNCIL & CORPORATE

(Councillor Hinchcliffe)

6. HALF-YEAR PERFORMANCE REPORT

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The report of the Chief Executive (**Document “R”**) provides a summary of progress in the first half of the year against the Council’s key performance indicators.

Recommended –

- (1) That the progress against performance metrics outlined in Document “R” be noted.
- (2) That the new target for Safe, Clean and Active Communities outlined in paragraph 2.6 of Document “R” be agreed.

(Corporate Overview & Scrutiny Committee)

(Philip Witcherley – 01274 431241)

The report of the Assistant Director of Finance (**Document “S”**) provides Members with an overview of the forecast financial position of the Council for 2018-19.

It examines the latest spend against revenue and capital budgets and forecasts the financial position at the year end. It states the Council’s current balances and reserves and forecasts school balances for the year.

Recommended –

That the Executive

- (1) Note the contents of this report and the actions taken to manage the forecast overspend.**
- (2) Approve the creation of a new £0.5m reserve to support the implementation of the Prevention & Early Help structure from April 2019.**
- (3) Approve the following capital expenditure schemes.**
 - **£0.35m for Highways IT Equipment to be funded from a revenue reserve in advance of funding being reclaimed from the West Yorkshire Transport Fund.**
 - **£0.057m for the relocation of the Bradford Soup Run, to be funded from the capital receipt.**
- (4) Note the following has now been reviewed by PAG after approval by Executive in July 2017.**
 - **An additional £4.7m for the redevelopment of the City Centre Markets.**
 - **The relocation of the Coroner’s premises to a new, purpose built Coroner’s Court and office accommodation.**

(Corporate Overview and Scrutiny Committee)

(Andrew Cross – 01274 4368230)

C. PORTFOLIO ITEMS

HEALTHY PEOPLE AND PLACES PORTFOLIO

(Councillor Ferriby)

8. **OLDER PEOPLE'S ACCOMMODATION ACROSS THE DISTRICT AS PART OF IMPLEMENTING THE HAPPY, HEALTHY AND AT HOME VISION**

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The report of the Strategic Director of Health and Wellbeing (**Document "T"**) outlines progress made and proposed plans in the implementation of the integrated system vision Happy, Healthy and at Home, in relation to accommodation and support services for older people. The Care Quality Commission (CQC) system review, completed in February 2018, found there was a clear shared and agreed purpose, vision and strategy described across the system. The vision was articulated throughout all levels of the system. CQC found that the next steps for the system will be to translate the vision into detailed modelling and operational practice.

The proposed plans outlined in the report are in line with enhancing partnerships and integrated service provision to support older people (including people living with dementia) to remain independent for as long as possible and have choice and control about how they live their lives.

Recommended -

- (1) That the business case be completed for the development of a 50-bedded short-term care home on the former site of Neville Grange in Saltaire which is in line with the Bradford integrated health and care partnership community beds strategy implementation plan. The business case is subject to approval at the Council's Project Assurance Group and by the Strategic Director Health and Wellbeing in consultation with the Portfolio holders for Healthy People and Places, and Regeneration, Planning and Transport.**
- (2) The Executive is asked to endorse the plan to develop integrated needs assessment based on wards and constituencies across the Bradford District to be used by the Council, NHS, and other partners as the basis for planning housing developments for older people and market development of the care market.**

The needs assessment will map:

- **demographic profile – older people, learning disabilities, physical disabilities, mental health**
- **health needs profile by Locality**
- **GP practice location/population**
- **current provision of social care paid for by the LA, support at home, extra care, nursing and residential care and day services**
- **voluntary and Community service assets, including community capital assets owned by the Council.**

(Health and Social Care Overview & Scrutiny Committee)

(Lyn Sowray – 01274 432902)

CHILDREN AND FAMILIES PORTFOLIO

(Councillor Farley)

9. ARRANGEMENTS BY THE COUNCIL AND ITS PARTNERS TO TACKLE CHILD SEXUAL EXPLOITATION

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The report of the Strategic Director of Children's Services (**Document "U"**) provides an update to the report presented to the Council Executive on 10th October 2017 and subsequently to the District's Area Committees regarding the issue of child sexual exploitation (CSE). It focuses on the Strategic Response to CSE and how it is used by Bradford Safeguarding Children Board (BSCB) and partners in work to drive improvements across the District's safeguarding partnership and to hold agencies to account for their work in their area.

Recommended -

- (1) The Executive is invited to endorse the contents of Document "U".**
- (2) The Executive shall receive a further update on the progress of the response to child sexual exploitation in 12 months time**
- (3) That subsequent reports will be provided to Area Committees**

(Children's Services Overview and Scrutiny Committee)

(Mark Griffin – 01274 434361)

**NEIGHBOURHOODS & COMMUNITY SAFETY
PORTFOLIO**

(Councillor Jabar)

10. STRONGER COMMUNITIES STRATEGY AND DELIVERY PLAN

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The Strategic Director Place will submit (**Document “V”**) which asks the Executive to consider the draft ‘Stronger Communities Strategy’ and Delivery Plan, produced by the Bradford Stronger Communities Partnership.

Recommended –

It is recommended that Executive having considered the Council’s public sector equality duty as set out in Document “V”:

- (1) Note the work carried out in the development of the Bradford Stronger Communities Strategy and Delivery Plan by the Stronger Communities Partnership.**
- (2) Support the proposals contained in the Bradford Stronger Communities Strategy and Delivery Plan.**
- (3) Agree to the Council adopting the role of ‘accountable body’ in relation to funding granted by the Minister for Housing, Communities and Local Government (MHCLG) to respond to the initiatives contained in the delivery plan.**

(Corporate Overview and Scrutiny Area)

(Ian Day - 01274 433507)

**REGENERATION, PLANNING & TRANSPORT
PORTFOLIO**

(Councillor Ross-Shaw)

11. STATEMENT OF COMMUNITY INVOLVEMENT REVIEW

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The Statement of Community Involvement (SCI) sets out how and when the community will be involved in preparing Local Plan documents for the District including Neighbourhood Plans, as well as how they will be consulted on planning applications.

The Current SCI was adopted in 2008 and has been reviewed and updated to take account of changes in national policy and legislation,

as well as local circumstances. The revised SCI was published for comment in August –September.

The report of the Strategic Director Place (**Document “W”**) sets out the representations received and the Councils response. The Executive is recommended to approve the Revised Statement of Community Involvement.

Recommended -

That the Revised Statement of Community Involvement contained in Appendix 2 to Document “W” be approved and published on the Councils web site.

(Regeneration and Environment Overview and Scrutiny Committee)
(Andrew Marshall – 01274 434050)

12. ON-STREET PERMIT PARKING POLICY REVIEW

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The Council’s current policy on Permit Parking was last updated by the Executive in 2001. A review is required to ensure that the policy reflects current residential and business on-street parking needs and also encompasses lessons learnt through promoting and administering permit parking schemes in the Bradford district in recent years. The report of the Strategic Director, Place (**Document “X”**) seeks approval for a revised On-Street Permit Parking policy.

Recommended -

- (1) That Executive approves the proposed revised policy for the consideration and provision of on-street permit parking places as detailed in Appendix 2 of Document “X”.**
- (2) That the authorisation of exceptions to the core policy criteria sits with the Area Committee and the Strategic Director – Place in conjunction with the Portfolio Holder for Regeneration, Planning & Transport.**

(Regeneration and Environment Overview & Scrutiny Committee)
(Richard Gelder – 01274 437603)

13. EXTENSION OF THE MANDATORY LICENSING SCHEME FOR HOUSES IN MULTIPLE OCCUPATION (H.M.OS)

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The purpose of the report of the Strategic Director of Place (**Document “Y”**) is to inform members of the changes introduced to the mandatory licensing scheme for Houses in Multiple Occupation (HMOs) under the Licensing of Houses in Multiple Occupation (Prescribed Description) (England) Order 2018 and Licensing of Houses in Multiple Occupation (Mandatory Conditions of Licences) (England) Regulations 2018 and to agree the approach that the Council will take relating to the fees and charges for licences under the scheme.

Recommended -

- (1) That Option 3, contained in Document “Y” be approved and:**
- (2) That Mandatory HMO licensing is implemented in line with statutory requirements.**
- (3) That any scale of charges are subject to an annual increase in line with inflation.**
- (4) That the Executive delegates to the Strategic Director, Place in consultation with the Portfolio holder for Regeneration, Planning and Transport the authority to make decisions about any amendments to the Council’s HMO license fees.**

(Regeneration & Environment Overview and Scrutiny Committee)

(Julie Rhodes – 01274 431163)

- 14. MINUTES OF THE WEST YORKSHIRE COMBINED AUTHORITY** 389 -
402
- To receive the minutes of the meeting of the West Yorkshire Combined Authority held on 2 August 2018 (attached)